ΑΠΟΣΠΑΣΜΑ ΠΡΑΚΤΙΚΩΝ 494ης/12-1-2023 ΤΑΚΤΙΚΗΣ ΣΥΝΕΔΡΙΑΣ ΤΗΣ ΣΥΓΚΛΗΤΟΥ ΤΟΥ ΠΑΝΕΠΙΣΤΗΜΙΟΥ ΚΡΗΤΗΣ

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ΘΕΜΑΤΑ ΕΚΠΑΙΔΕΥΣΗΣ ΚΑΙ ΕΡΕΥΝΑΣ

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Θέμα: 3ο	**Έγκριση στην Αγγλική γλώσσα: (α) των Πρότυπων Ερωτηματολογίων Αξιολόγησης Α' Κύκλου από τους φοιτητές, (β) της Διαδικασίας Ηλεκτρονικής Αξιολόγησης Μαθήματος/Διδασκαλίας μέσα στην αίθουσα από τους φοιτητές και (γ) της Διαδικασίας Στατιστικής Επεξεργασίας Ερωτηματολογίων & Υπολογισμού Βαθμολογίας Αξιολόγησης Μαθημάτων.**

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Η Σύγκλητος του Πανεπιστημίου Κρήτης, λαμβάνοντας υπόψη για το παρόν θέμα:

- τις διατάξεις του ν. 4957/2022 (ΦΕΚ 141/τ.Α'/21.07.2022),
- την υπ' αριθμ. 492η/24-11-2022, θέμα Εκπαίδευσης και Έρευνας 7ο, απόφαση της Συγκλήτου του Πανεπιστημίου Κρήτης με θέμα την «Έγκριση: α) των Πρότυπων Ερωτηματολογίων Αξιολόγησης, β) της Διαδικασίας Ηλεκτρονικής Αξιολόγησης Μαθήματος/Διδασκαλίας μέσα στην αίθουσα από τους φοιτητές και γ) της Διαδικασίας Στατιστικής Επεξεργασίας Ερωτηματολογίων και Υπολογισμού Βαθμολογίας Αξιολόγησης Μαθημάτων Α' και Β' Κύκλου.»,
- το απόσπασμα πρακτικών της υπ' αριθμ. 40ης/21-12-2022 Συνεδρίασης της Μονάδας Διασφάλισης και Ποιότητας (ΜΟ.ΔΙ.Π.) του Πανεπιστημίου Κρήτης, στο οποίο επισυνάπτονται και αποτελούν αναπόσπαστο κομμάτι του τα Παραρτήματα: 1) Κατάλογος με τα έξι (6) Πρότυπα Ερωτηματολόγια Αξιολόγησης, 2)Διαδικασία Ηλεκτρονικής Αξιολόγησης Μαθήματος/Διδασκαλίας μέσα στην αίθουσα από τους φοιτητές και 3) Διαδικασία Στατιστικής Επεξεργασίας Ερωτηματολογίων και Υπολογισμού Βαθμολογίας Αξιολόγησης Μαθημάτων Α' και Β' Κύκλου,
- την εισήγηση του Αντιπρύτανη Ακαδημαϊκών Υποθέσεων, Δια Βίου Μάθησης, Διεθνών Σχέσεων και Εξωστρέφειας, Καθηγητή Γεωργίου Κοσιώρη

και έπειτα από συζήτηση,

α π ο φ α σ ί ζ ε ι ο μ ό φ ω ν α τ α α κ ό λ ο υ θ α :

- **Ε γ κ ρ ί ν ε ι σ τ η ν α γ γ λ ι κ ή γ λ ώ σ σ α** τα **Πρότυπα Ερωτηματολόγια Αξιολόγησης Α' Κύκλου Σπουδών**, όπως αποτυπώνονται στο Παράρτημα 1, το οποίο αποτελεί αναπόσπαστο κομμάτι του αποσπάσματος πρακτικών της υπ' αριθμ. 40ης/21-12-2022 Συνεδρίασης της Μονάδας Διασφάλισης και Ποιότητας (ΜΟ.ΔΙ.Π.) του Πανεπιστημίου Κρήτης, ως ακολούθως:

QUESTIONNAIRE FOR THE EVALUATION OF COURSE/TEACHING/LECTURES TEMPLATE

A. The course

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

A1. The course organization (compliance with the timetable, course replacements, timely announcement of the examination system, information about the course outlines, schedule of intermediate examinations, additional educational activities, announcements) was sufficient.

A2. Recommended bibliography and other material used (notes, power point presentations, articles, videos) covered the course content sufficiently.

A3. Using a webpage or an educational platform (e-learn, e-class etc.) to upload course material, was useful, helped me understand the course and study further.

A4. The course helped improve my competences and skills.

B. The Professor/Faculty staff

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

The Professor/Faculty staff:

B1. Was well prepared and able to explain and clearly analyze the course content, during weekly lectures and additional educational activities.

B2. Could answer questions clearly during lectures.

B3. Was available and willing to guide me during office hours (in person or online).

B4. Encouraged questions and remarks made by students and promoted discussions during lectures.

B5. Could make me interested in the course.

B6. Could demonstrate the connection between course and current research activity.

B7. Distribution of course material between weekly lectures and additional educational activities (tutorials, laboratory rotations) was sufficient.

B8. The learning outcomes, as described in the course outline, were achieved.

C. Evaluation of Infrastructure/classrooms-teaching

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

The classroom:

C1. Was sufficient in terms of capacity.

C2. Had the appropriate audiovisual equipment.

D. General Evaluation

Your opinion and suggestions are very important, please include them in the following open questions.

D1. In your opinion, which were the strong points of the course, worthy of being maintained?

[Space for your answer]

D2. Suggestions for improving the course:

[Space for your answer]

E. General Information

E1. Select your study semester:

1o ☐ 2o ☐ 3o ☐ 4o ☐ 5o ☐ 6o ☐ 7o ☐ 8o ☐ 9o ☐ older ☐

E2. I chose the course because:

(You can select more than one answers)

☐ It is mandatory for obtaining the program degree.

☐ It is an elective course that offers further specialization or has specific orientation

☐ I am a freshman, and the course is introductory.

☐ I had no other choice, according to the curriculum of this semester.

☐ I was interested in the topic.

☐ I enjoyed a previous course with this Professor/Faculty staff

☐ Other reasons [Please explain] .....

QUESTIONNAIRE FOR THE EVALUATION OF COURSE/TEACHING/LECTURES INCLUDING LABORATORY PRACTICE OR TUTORIAL TEMPLATE

A1. The course (lectures)

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

A1.1. The course organization (compliance with the timetable, course replacements, timely announcement of the examination system, information about the course outline, schedule of intermediate examinations, additional educational activities, announcements) was sufficient.

A1.2. Recommended bibliography and other material used (notes, power point presentations, articles, videos) covered the course content sufficiently.

A1.3. Using a webpage or educational platform (e-learn, e-class etc.) to upload educational material, was useful, helped me to understand the course and study further.

A1.4. The course helped improve my competences and skills.

A2. The course (Laboratory practice/Tutorial)

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

A2.1. Laboratory practice/tutorial helped me further comprehend the theoretical issues discussed during lectures.

A2.2. Educational material was available on time, digital or hard copy.

A2.3. Exercises were well organized and presented in a satisfactory manner.

B1. The Professor/Faculty staff (lectures)

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

The Professor/Faculty staff:

B.1.1. Was well prepared and able to explain and clearly analyze the content of the course, during weekly lectures and additional educational activities.

B1.2. Could answer questions clearly during lectures.

B1.3. Was available and willing to guide me during office hours (in person or online).

B1.4. Encouraged questions and remarks made by students and promoted discussions during lectures.

B1.5. Could make me interested in the course.

B1.6. Could demonstrate the connection between course and current research activity.

B1.7. Distribution of the course material between weekly lectures and additional educational activities (tutorials, laboratory rotations) was well made.

B1.8. The Learning outcomes, as described in the course outline, were achieved.

B2. The Professor/Faculty staff (Laboratory/Tutorial)

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

The Professor/Faculty staff:

B2.1. Could answer questions clearly during laboratories or tutorials

B2.2. Was available and willing to guide me during office hours (in person or online)

B2.3. Provided enough guidance in correcting mistakes and dealing with problems.

C. Evaluation of Infrastructure/classrooms/teaching

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

The classroom:

C1. Was sufficient in terms of capacity.

C2. Had the appropriate audiovisual equipment.

In case a PC was used:

C3. All PCs functioned well and had the necessary software.

C4. There were enough spots for all students.

D. General Evaluation

Your opinion and suggestions are very important, please include them in the following open questions.

D1. According to your opinion, which were the strong points of the course, worthy being maintained?

[Space for your answer]

D2. Suggestions for improving the course:

[Space for your answer]

E. General Information

E1. Select your study semester:

1o ☐ 2o ☐ 3o ☐ 4o ☐ 5o ☐ 6o ☐ 7o ☐ 8o ☐ 9o ☐ older ☐

E2. I chose the course because:

(You can select more than one answers)

☐ It is mandatory for obtaining the program degree.

☐ It is an elective course that offers further specialization or has specific orientation.

☐ I am a freshman, and the course is introductory.

☐ I had no other choice, according to the curriculum of this semester.

☐ I was interested in the topic.

☐ I enjoyed a previous course of this Professor/Faculty staff.

☐ Other reasons [Please explain] .....

QUESTIONNAIRE FOR THE EVALUATION OF COURSE/TEACHING/SEMINAR TEMPLATE

A. The Seminar

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

A1. The seminar organization (time given to prepare projects/presentations, timely selection of project subject, compliance with the timetable, course replacements, timely announcement of the examination system, information about the course outline, schedule of intermediate examinations, additional educational activities, announcements) was sufficient.

A2. Recommended bibliography and other material used (notes, power point presentations, articles, videos) covered the seminar content sufficiently.

A3. Using a webpage or educational platform (e-learn, e-class etc.) to upload educational material, was useful, helped me understand the seminar and study further.

A4. The seminar helped improve my competences and skills.

A5. It encouraged interaction and collaboration among students.

B. The Professor/Faculty staff

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

The Professor/Faculty staff:

B1. Was well prepared and able to explain and clearly analyze the content of the seminar, during weekly lectures and additional educational activities.

B2. Could answer questions clearly during lectures.

B3. Was available and willing to guide me during office hours (in person or online).

B4. Encouraged questions and remarks made by students and promoted discussions during the seminar.

B5. Could make me interested in the seminar.

B6. Could demonstrate the connection between seminar and current research activity.

B7. Distribution of the seminar material between weekly lectures and additional educational activities (tutorials, laboratory rotations) was well made.

B8. The Learning outcomes, as described in the seminar outline, were achieved.

C. Evaluation of Infrastructure/lecture rooms/teaching

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

The classroom:

C1. Was sufficient in terms of capacity.

C2. Had the appropriate audiovisual equipment.

D. General Evaluation

Your opinion and suggestions are very important, please include them in the following open questions.

D1. According to your opinion, which were the strong points of the seminar, worthy being maintained?

[Space for your answer]

D2. Suggestions for improving the seminar:

[Space for your answer]

E. General Information

E1. Select your study semester:

1o ☐ 2o ☐ 3o ☐ 4o ☐ 5o ☐ 6o ☐ 7o ☐ 8o ☐ 9o ☐ older ☐

E2. I chose the seminar because:

(You can choose more than one answers)

☐ It is an elective course that offers further specialization or has specific orientation.

☐ I was accepted even though it was not among my top choices.

☐ I did not have the prerequisites required for another, more interesting for me, seminar.

☐ I was interested in the topic.

☐ I enjoyed a previous course of this Professor/Faculty staff.

☐ Other reasons [Please explain] .....

QUESTIONNAIRE FOR THE EVALUATION OF COURSE/TEACHING/LABORATORY PRACTICE TEMPLATE

A. The Laboratory

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

A1. The laboratory practice organization (compliance with the timetable, course replacements, timely announcement of the examination system, information about the course outline, schedule of intermediate examinations, additional educational activities, announcements) was well made.

A2. Recommended bibliography and other material used (notes, power point presentations, articles, videos) covered the lab practice content sufficiently.

A3. Using a webpage or educational platform (e-learn, e-class etc.) to upload educational material, was useful, helped me understand the laboratory practice and study further.

A4. The laboratory practice helped improve my competences and skills.

A5. It encouraged interaction and collaboration among students.

B. The Professor/faculty staff

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

The Professor/faculty staff

B1. Was well prepared and able to explain and clearly analyze the content of the laboratory practice, during weekly lectures and additional educational activities.

B2. Could answer questions clearly during lectures.

B3. Was available and willing to guide me during office hours (in person or online).

B4. Encouraged questions and remarks made by students and promoted discussions during laboratory practice.

B5. Could keep me interested in the laboratory practice activities.

B6. Could demonstrate the connection between lab practice and current research activity.

B7. Distribution of the lab material between weekly exercises, weekly lectures and lab practice was sufficient.

B8. The Learning outcomes, as described in the course outline, were achieved.

C. Evaluation of Infrastructure/classrooms/teaching

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

The classroom:

C1. Was sufficient in terms of capacity.

C2. Had the appropriate audiovisual equipment.

D. General Evaluation

Your opinion and suggestions are very important, please include them in the following open questions.

D1. According to your opinion, which were the strong points of the laboratory practice, worth maintaining?

[Space for your answer]

D2. Suggestions for improving the lab practice:

[Space for your answer]

E. General Information

E1. Select your study semester:

1o ☐ 2o ☐ 3o ☐ 4o ☐ 5o ☐ 6o ☐ 7o ☐ 8o ☐ 9o ☐ older ☐

E2. I chose the laboratory practice because:

(You can select more than one answers)

☐ It is mandatory for obtaining the program degree.

☐ It is an elective course that offers further specialization or has specific orientation.

☐ I was accepted but it was not one of my top choices.

☐ I did not have the prerequisites to attend other lab practices, more relevant to me.

☐ I was interested in the topic.

☐ I enjoyed a previous course of this Professor/Faculty staff.

☐ Other reasons [Please explain] .....

QUESTIONNAIRE FOR THE EVALUATION OF CLINICAL CLERKSHIP BY THE STUDENTS

TEMPLATE

A. Clinical Practice:

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

A1. The clinical clerkship you just attended was **well organized.**

A2. The **Educational value** of the clinical clerkship you just completed was important.

A3. **Your Professor/Faculty staff and Head of the Department** was involved and contributed significantly to the specific clinical clerkship.

A4. The **rest of the Faculty staff** of the Department were involved and contributed to your training.

A5. **Supervising physicians** in the Department were involved and contributed to your training.

A6. **Residents** in the Department were involved and contribute to your training.

A7. **Nursing staff** of the Department were involved and contributed to your training.

A8. Do you consider that distribution of educational time (history taking, physical examination, bedside teaching, outpatient dept., interventional practices, theoretical courses) during your Clinical clerkship was sufficient?

A9. Do you consider **recommended bibliography and educational material** sufficient?

A10. **Did you gain enough experience in medical history taking** of patients in the specific Department?

A11. **Did you gain enough experience in physical examination practice** of patients in the specific Department?

A12. Do you think that enough time was given to **acquiring practical, clinical, and interventional skills**, during your Clinical Practice?

A.13. Did you acquire **Practical/Interventional skills** during your training in the specific Department?

A14. Did you acquire **other (i.e., communication) skills** during your training in the specific Department?

A15. Have you reached a **sufficient level** of knowledge and skills in disease diagnosis and treatment?

A16. Were you exposed **enough** to the initial evaluation of emergencies in the specific Department?

A17. Were you able to take initiative during your training in this specific Department; initiative that will help you become independent in your future career as clinical doctor?

A18. Criteria of evaluation and grading were clear.

B. Professors/Faculty staff:

Evaluate the following statements according to the grading scale below:

(Please do so for the entire faculty staff)

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

The Professors/faculty Staff:

B1. Could make me interested in the specific Clinical Practice.

B2. Encouraged questions, and remarks.

B3. Encouraged medical acts from all students.

B4. Encouraged critical thinking.

B5. They were consistent with their obligations (timetable, bedside teaching).

B6. Were generally accessible to students.

B7. Could demonstrate the connection between the course with clinical medicine and current research activity.

C. Evaluation of Infrastructure & General Evaluation

C1. Evaluate logistical infrastructure and staff involved in the educational activity of the Department.

[Space for your answer]

C2. State flaws you have experienced (regarding faculty staff, operation of the Department, organization of educational time, approach of evaluation etc.).

[Space for your answer]

C3. Compare your training in the Department to the ones in other Departments.

[Space for your answer]

C4. Compare what you learned in the Department, with what you have learned abroad (as part of exchange programmes).

[Space for your answer]

C5. Remarks and suggestions for improving the specific Clinical clerkship.

[Space for your answer]

D. General Information

D1. Select your study semester:

9o ☐ 10o ☐ 11o ☐ 12o ☐ older ☐

D2. I was present:

In every activity of the Department ☐ In most activities ☐

D3. During the semester how much did you study for this Clinical clerkship, in average:

No tome ☐ 1 – 5 hours ☐ 6 – 10 hours ☐ 11 – 16 hours ☐ over 16 hours ☐

QUESTIONNAIRE OF THE EVALUATION OF STUDIES AT THE UNIVERSITY OF CRETE

(The questionnaire is completed by the final year students of each Academic Department):

A. I, "the student":

A1. Have attended classes at a:	**< 20%**	**20-40%**	**40-60%**	**60-80%**	**80-100%**
A2. My accommodation was:					
Room at student accommodation facility on Campus.					
Room at student accommodation facility off Campus.					
Rented flat by myself.					
Shared flat.					
I leave with my parents.					
Other.					

B1. THE COURSE CURRICULUM –Organization and quality of the course curriculum

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

B1.1. The course curriculum structure allows graduation on time.

B1.2. There is a great variety of courses, which allow the versatile approach of the School/Dept. field of study.

B1.3. The course curriculum structure allows a gradual deepening into the specific discipline.

B1.4. Courses follow international developments of the scientific area.

B1.5. The course curriculum promotes a connection with relevant sciences as well as an interdisciplinary approach.

B2. COURSE CURRICULUM –Research dimension of the course curriculum

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)		(4)	(5)

B2.1. Teaching includes contemporary research findings in all educational modules.

B2.2. The course curriculum includes courses related to research methods of our scientific field.

B2.3. The course curriculum includes courses related to research (ex. seminars, laboratory practice).

C1. PRACTICAL TRAINING & COURSE CURRICULUM- Issues related to your profession (liaison with labor market) within your course curriculum

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

C1.1. Sufficient information is provided on the field of study liaison with the labor market.

C1.2. Research-oriented courses (laboratory practice, projects, seminars etc.,) connect theory and practice successfully.

C1.3. The course curriculum offers opportunities for practice and obtaining skills with relevant, future professional fields.

C2. PRACTICAL TRAINING (if part of your study program)

If not, please go to question D1.

Medical students who acquire professional experience through Clinical clerkship, need to answer questions C2.1 and C2.4 ONLY.

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

C2.1. The duration of my practical (or clinical) training is enough to acquire experience in the field.

C2.2. The University offers satisfactory support in practical training opportunities.

C2.3. There is a connection between practical training and study programmes.

C2.4. Academic supervision of practical (or clinical) training is adequately supported by the School/Dept. faculty.

C2.5. Participating in the practical training program helps acquire a first professional experience.

D. SUPPORT PROVIDED BY FACULTY

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

D1. Faculty staff provide advice and support when asked.

D2. Faculty staff provide enough feedback to the student (ex. comments on examinations, projects, presentations).

D3. Adequate support for my self-study is provided by faculty and by using platforms (e-learn, e-class etc.)

E. STUDIES ABROAD

E1. Have you spent a period of study abroad?

YES ☐ NO ☐

If you have spent a period of study abroad, please answer question E2, if not, please proceed to question F1.

E2. Your studies abroad have contributed to the advancement of your knowledge in your field of study?

YES ☐ NO ☐

F. EVALUATION PROCEDURE IN MY SCHOOL/ACADEMIC DEPARTMENT

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

F1. Evaluation is made regularly, in every semester and for all courses.

F2. The questions asked in the questionnaire for every course are enough to evaluate important issues (such as course content, aims, teaching etc.)

F3. I believe that evaluation results are taken into account by my School/Department.

F4. Did you regularly complete the course questionnaires?

YES ☐ NO ☐

G1. SERVICES & INFRASTRUCTURE –UoC Library services

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

G1.1. There is sufficient printed material (books, articles, etc.) for my studies.

G1.2. Electronic platforms available are sufficient for my field of study.

G1.3. The library staff offer enough support.

G1.4. The library provides sufficient electronic loan services.

G1.5. The library premises are comfortable.

G1.6. The library opening hours suffice.

G1.7. Did you attend the educational seminars organized by the library?

YES ☐ NO ☐

G1.8. [If your answer to the question above was "yes"] Were the Seminars offered by the library useful for me as a user?

YES ☐ NO ☐

Make suggestions for the library services improvements

(Space for your answer)

G2. SERVICES & INFRASTRUCTURE - UoC Premises

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

G2.1. Teaching/seminar/laboratory premises are in a good condition.

G2.2. Capacity of teaching/seminar/laboratory premises is sufficient.

G2.3. There is easy access to all UoC premises for students with disabilities.

G3. SERVICES & INFRASTRUCTURE – Availability of electronic means and services supporting educational procedures

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

G3.1. Internet access in the UoC is adequate.

G3.2. Software available is up to date and suitable for the students' needs.

G3.3. Student support by the UoC Help Desk service is adequate.

G3.4. Wi-Fi access in the UoC (choose below):

- ☐ There is no access.
- ☐ There is access in some rooms/buildings/areas.
- ☐ There is access in all rooms/theaters.
- ☐ There is access in all UoC premises.

G4. SERVICES & INFRASTRUCTURE – Information available through the UoC webpage and my School/Department webpage.

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

G4.1. Information is easily accessible through the UoC web page.

G4.2. Quality and quantity of the available information is adequate.

G4.3. Information available in the School/Department web page regarding my course curriculum is adequate.

G4.4. Information about the courses timetable is uploaded on my School/Department web page early enough.

G4.5. Information about the examination programme is uploaded on my School/Department web page early enough.

G5. SERVICES & INFRASTRUCTURE – Student support services

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

G5.1. The School/Department Secretariat services are sufficient.

G5.2. Information about meals/housing/health coverage is sufficient.

G5.3. Information about scholarships available is sufficient.

G5.4. Information about exchange programs abroad (Erasmus) is sufficient.

G5.5. Information about ethical matters in education is sufficient.

G5.6. Information about the Student Ombudsman service is sufficient.

G5.7. I used the services offered by the Student Counselling Center.

YES ☐ NO ☐

G5.8. [If your answer to the question above was "yes"]: I contacted the Student Counselling Center about (please choose below):

Academic Issues ☐ Issues related to students with Special Needs ☐ Other issues ☐

H. SOCIAL LIFE AT THE UOC – STUDENT LIFE

Evaluate the following statements according to the grading scale below:

I disagree	I rather disagree	I neither agree nor disagree	I rather agree	I agree
(1)	(2)	(3)	(4)	(5)

H1. Relations and interaction among students improve education and help learning.

H2. As a rule, there are good relations and effective communication among faculty and students.

H3. Participation to (non-academic) cultural activities, is adequately supported by the University (ex. cultural student groups).

H4. Sports are adequately supported by the UoC (facilities and staff).

H5. The University offers a feeling of security.

H6. The city is friendly and supportive to students.

Evaluate the following statement according to the grading scale below:

Non satisfactory (1)	Satisfactory (2)	Neither satisfactory/ nor non satisfactory (3)	Rather satisfactory (4)	Very satisfactory (5)

H7. My educational experience at the UoC was:

I. Finally please answer the questions that follow:

I1. Were the questions comprehensible? YES ☐ NO ☐

I2. Were the questions too many? YES ☐ NO ☐

I3. Were the questions useful? YES ☐ NO ☐

- **Εγκρίνει στην αγγλική γλώσσα** τη **Διαδικασία Ηλεκτρονικής Αξιολόγησης Μαθήματος/Διδασκαλίας μέσα στην αίθουσα από τους φοιτητές,** όπως αποτυπώνεται στο Παράρτημα 2, το οποίο αποτελεί αναπόσπαστο κομμάτι του αποσπάσματος πρακτικών της υπ' αριθμ. 40ης/21-12-2022 Συνεδρίασης της Μονάδας Διασφάλισης και Ποιότητας (ΜΟ.ΔΙ.Π.) του Πανεπιστημίου Κρήτης, ως ακολούθως:

Electronic Evaluation Procedure for Courses/Teaching by the students, in the classroom

Every semester an electronic evaluation for courses/teaching is made by the students about the **Undergraduate & Postgraduate** Programs of the Academic Schools and Departments, as follows:

1. The evaluation of courses/teaching takes place in winter and spring semester, every year between weeks 9th and 11th. As for the Questionnaires for the (a)Clinical Practice and (b)Didactic Exercise/Practical Training in teaching, they are completed during the last week of the actual Clinical Practice or Didactic Exercise respectively.
2. The evaluation dates are announced by the School/Dept. webpage. All students are notified by the School/Dept. Registrar.
3. Evaluation is anonymous, completion of questionnaires is made in class, on a specified day and time, during courses. Supervision of the procedure is made by a different faculty staff member than the one evaluated.
4. The School/Dept. Registrar:
   a. Uploads questionnaires in the IQAS website, as well as vouchers used, bearing the QR code, the questionnaire URL, as well as the unique code (token) for the completion of each questionnaire.
   b. Attends to the tokens distribution among students that are present in class.
   c. Informs students in good time that to complete the evaluation, a smart phone, tablet, or laptop is required.
5. The IQAS of every School/Department:
   a) Supervises the unimpeachable evaluation of courses.
   b) Sends all faculty staff feedback on the evaluation of their courses and informs students of the average grade achieved, for all courses, per semester and for every programme of study, Undergraduate or Postgraduate.
6. The results in total, per semester and per academic year, can be found on the webpage of every Undergraduate or Postgraduate program.

- Εγκρίνει στην αγγλική γλώσσα τη **Διαδικασία Στατιστικής Επεξεργασίας Ερωτηματολογίων και Υπολογισμού Βαθμολογίας Αξιολόγησης Μαθημάτων Α' και Β' Κύκλου,** όπως αποτυπώνεται στο Παράρτημα 3, το οποίο αποτελεί αναπόσπαστο κομμάτι του αποσπάσματος πρακτικών της υπ' αριθμ. 40ης/21-12-2022 Συνεδρίασης της Μονάδας Διασφάλισης και Ποιότητας (ΜΟ.ΔΙ.Π.) του Πανεπιστημίου Κρήτης, ως ακολούθως:

Statistic Processing of Questionnaires & Calculation of Grades given to Undergraduate and Graduate courses

1. Lectures (A' and B' study cycles)

- The average grade of courses given by the students, will be the average of (**12**) questions **A1-A4 & B1-B8**, on the rating scale 1-5.
- The faculty staff grade will be the average of (**8**) questions **B1-B8**.

2. Lectures that include Laboratory practice or Tutorial (A 'study cycle)

- The average grade of courses given by the students will be the average of (**18**) questions **A1.1-A1.4 & A2.1-A2.3 & B1.1-B1.8 & B2.1-B2.3** on the rating scale 1-5.
- The grade of the Professor/Faculty staff in Lectures will be the average of (**8**) questions **B1.1 – B1.8**.
- The grade of the Professor/Faculty staff in Laboratory practice/Tutorial will be the average of (3) questions **B2.1-B2.3**.

3. Seminars & 4. Laboratory practices (A' study cycle)

- The average grade of courses given by the students, will be the average of (**13**) questions **A1-A5 & B1-B8**, on the rating scale 1-5.
- The grade of the Professor/Faculty staff will be the average of (**8**) questions **B1.1 – B1.8**.

5. Didactic Exercises or Practical Training in Teaching (A' study cycle)

- The average grade of courses, will be the average of (**6**) questions **A1-A4 & B1-B2**, on the rating scale 1-5.
- The grade of the didactic exercise/practical training in teaching, will the average of (2) questions **B1-B2**.

6. Clinical clerkship (A' study cycle)

- The average grade of courses (Clinical clerkship) given by the students, will be the average of (**25**) questions **A1-A18 & B1-B7**, on the rating scale 1-5.
- The grade of Professors/Faculty staff will be the average of (**7**) questions **B1-B7**.

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Απόσπασμα πρακτικών
Ρέθυμνο, 7-2-2023
Ο Πρύτανης του Πανεπιστημίου Κρήτης,

Καθηγητής Γεώργιος Μ. Κοντάκης